



EXPATRIATES UNIT FAMILY REUNIFICATION (POLICY) NEW APPLICATION FORM

(To be filled in by persons who are not nationals of an EU Member State, Iceland, Liechtenstein, Norway or Switzerland)

APPLICABILITY

Sponsor must hold a residence permit valid for at least one year, has been legally residing in Malta for at least one year, and has reasonable prospects of obtaining the right of permanent residence. The sponsor must meet the criteria of the Policy on Family Members of Third-Country Nationals which is accessible from <https://identita.gov.mt/expatriates-unit-non-employment-permits-family-members-policy/>

For the purpose of this form, the applicant is the sponsor, i.e. the third country national who is already in Malta and applying for his/her family to join.

Family members are defined as:

- i. The sponsor's spouse who shall be twenty-one years of age, in the event of a polygamous marriage where the sponsor already has a spouse living with him in Malta, family reunification of a further spouse shall not be authorized;
- ii. The unmarried minor children of the sponsor and/or the spouse, including children adopted in a manner recognized by Maltese law;
- iii. The unmarried minor children, including adopted children, of the sponsor or the spouse where one of the parents has custody and the children are dependent on that parent.

01 PERSONAL DETAILS OF FAMILY MEMBER

Residence Permit No.		A	
Date of Issue	D D M M Y Y Y Y	Valid Until	D D M M Y Y Y Y
Surname			
Name			
Maiden Surname <small>(If applicable)</small>			
Current Nationality			
Nationality at Birth			
Country of Birth			
Place of Birth			
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Cohabitant		
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> X		
Date of Birth	D D M M Y Y Y Y		
Telephone No.			
Mobile No.			
Email Address			
Travel Document Type	<input type="checkbox"/> Passport <input type="checkbox"/> Foreign ID <input type="checkbox"/> Other (Specify)		
Travel Document No.			
Country of Issue			
Date of Issue	D D M M Y Y Y Y	Valid Until	D D M M Y Y Y Y
Is the family member of the sponsor already present in Malta?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, indicate date of first entry	D D M M Y Y Y Y		
Period of time that will be spent residing in Malta during each calendar year within the validity of the permit		days / months	

CHECKLIST FOR FAMILY MEMBERS OF THIRD-COUNTRY NATIONALS WHO MAY QUALIFY FOR FAMILY REUNIFICATION UNDER THE FAMILY MEMBERS POLICY

Third-country nationals who are legally residing in Malta may submit an application for the issue of residence permits in respect of family members under the Family Members Policy. Information about this Policy can be obtained from www.identitymalta.com/noneufamilypolicy.

The sponsor will be contacted with a date of appointment. The original version of all documents submitted with this application must be presented at the time of this appointment.

Documents submitted must be in line with the latest published Policy by Identità, establishing the standards for the recognition of foreign public documents.

- A request in writing to the Agency by the sponsor in order that the family member may join him/her in Malta, which should include details about the sponsor's:
 - i.** length of stay in Malta,
 - ii.** relationship with the family member, and
 - iii.** other relevant information, including details on the place of residence where the family shall be residing, and
 - iv.** the expected duration of the sponsor's stay in Malta, and
- A copy of all of the pages of the passport of the family member;
- A copy of Apostilled or legalised Civil status certificates, such as birth or marriage certificates, attesting the relationship between the sponsor and the family member;
- Evidence of stable and regular resources declared with the Office of the Commissioner for Revenue, equivalent to at least the median wage, with an addition of another twenty percent income or resources for each member of the family who will be the subject of the application;
- A copy of the last six (6) payslips of the sponsor prior to the date of application if the person is working in Malta or any additional acceptable income for the last six (6) months prior to application which would render eligible applicant to apply for such family reunification. In other instances evidence of stable resources for the six (6) months prior to application;
- Evidence of accommodation regarded as normal for a comparable family in Malta which meets the general health and safety standard in force in Malta, by means of an architect attestation;
- Copy of the lease agreement;
- A copy of the approval letter from Housing Authority that the lease agreement has been registered;
- Health insurance policy with a minimum coverage limit of €100,000, providing medical treatment including hospitalisation coverage in Malta and, if necessary, in other European countries for each dependent. The health insurance is to be presented then during the biometric appointment. The insurance policy must have a validity covering the entire first year of the residence permit;
- For children aged 18 and older, proof of health insurance;

Where the family member is a minor:

- i.** where the sponsor has sole custody, legal proof of care and full custody is required;
 - ii.** where the custody is shared a signed agreement of the other parent's concession is required.
- Health Screening: Guidance regarding documentation to be provided in this respect can be found on https://hpd.gov.mt/idcu/health_screening/family_reunification
- Lease Agreement Professional Attestation Form (provided on Identità's website) duly filled in and signed by the landlord and a lawyer/ notary/ legal procurator- only required for new applications or if a new address is registered upon renewal.

This is without prejudice for the Agency to request further documentation as the case may be.

Successful applicants shall be notified by means of written confirmation of the approval of their request and if they are residing abroad on arrival in Malta they will be requested to call at the office of the Agency for their biometrics to be captured features.

NOTES TO APPLICANTS

Documents in a foreign language must be translated to Maltese or English by a translator registered with the Maltese authorities. Identità retains certified/apostilled copies of the said documents where original documentation would not be possible to retain. Family members must present the original documents once they are in Malta.

Identità and other related stakeholders reserve the right to request any further documentation that they may deem necessary in the evaluation process of the application.

PRIVACY POLICY

By submitting the CEA Form G.05 and the attachment(s) required (altogether the "Form"), you provide Identità with personal data (the "Data") and thus become a "data subject".

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). Identità has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. Identità will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

01 Data Controller and Data Protection Officer

Identità is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

Identità is an Agency of the Government of Malta, delivering services related to Identity Cards, Passports, Visas, Expatriates and Public Registry.

Identità's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by Identità. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identità

Valley Road, Msida, MSD 9020, Malta

E-mail: dataprotection.identita@gov.mt

02 Purposes and legal basis

The purpose for processing personal data collected within this form is to process an application to issue a residence permit to third country nationals who enjoy the status of family members and populating Identità's databases.

The legal basis for processing the Data is the performance of a task carried out in the public interest by Identità and compliance with the legal obligation deriving from the Policy on family members of third-country nationals who do not qualify for family reunification by means of the Family Reunification Regulations S.L. 217.06, to which Identità is subject. We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

03 Recipients of personal data

Data will be accessed by Identità employees in charge of processing the Form.

It may also be transferred to other departments within Identità in order to facilitate the delivery of the service requested by submitting this Form. Data will also be transferred to the Police Immigration Office and the National Statistics Office.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, Identità may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organizations.

04 Storage period

Data will be retained for 10 years (from the moment that the file/s is/are considered as dormant).

05 Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation.

If you feel that Identità has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

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