



# EXPATRIATES UNIT LEASE AGREEMENT ATTESTATION FORM

To be completed by a Lawyer, Notary Public or Legal Procurator

The original lease agreement and all related Professional Attestation forms must be signed by the same Lawyer, Notary Public, or Legal Procurator. The signature of the Lawyer, Notary Public, or Legal Procurator on the lease agreement is required to confirm that the agreement submitted to Identità is the same one witnessed by the legal professional who completed the attestation form.

I, THE UNDERSIGNED HEREBY DECLARE THAT THE INDIVIDUALS LISTED BELOW HAVE SIGNED THIS FORM AND THE LEASE AGREEMENT DATED 

D	D	M	M	Y	Y	Y	Y
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, REGARDING A PROPERTY WITH THE ADDRESS

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ENTERED INTO BETWEEN THEM, IN MY PRESENCE. I HAVE WITNESSED THEIR SIGNATURES AND CONFIRMED THEIR IDENTITIES BY MEANS OF THE OFFICIAL DOCUMENTS LISTED BELOW. I ALSO CONFIRM THAT THE LEASE AGREEMENT WAS/\*WAS NOT DRAFTED BY ME (delete as applicable).

The lessor and the lessee/s acknowledge that the undersigned notary/lawyer/legal procurator has only witnessed the signature of the parties and this in no way constitutes legal advice as to the validity or otherwise of the lease agreement.

## 01 1<sup>st</sup> Lessor's/Owner's Details \*

Name	
Surname	
Contact Number	
Lessor's Identification Number (ID Card/Passport/Residence/Driving Licence)	
Company Name (if applicable)	

Signature of Lessor/Owner

\* Lessor to sign in his own name or on behalf of company or others if duly authorised  
Procurator)

Signature and rubber stamp

(Lawyer, Notary Public or Legal

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Date of signing

## 02 Lessee's Details

Name	
Surname	
Lessee's Identification Number (ID Card/Passport/Residence/Driving Licence)	

Signature of Lessee

Signature and rubber stamp

(Lawyer, Notary Public or Legal Procurator)

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Date of signing



## PRIVACY POLICY

By submitting the Lease Agreement Attestation Form and the attachment(s) required (altogether the "Form"), you provide Identità with personal data (the "Data") and thus become a "data subject".

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). Identità has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. Identità will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

### 01 Data Controller and Data Protection Officer

Identità is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

Identità is an Agency of the Government of Malta, delivering services related to Identity Cards, Passports, Visas, Expatriates and Public Registry.

Identità's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by Identità. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identità

Valley Road, Msida, MSD 9020, Malta

E-mail: [dataprotection.identita@gov.mt](mailto:dataprotection.identita@gov.mt)

### 02 Purposes and legal basis

The purpose for processing personal data collected within this form is for a third country national to declare their place of residence in Malta and to serve as an attestation of an address provided on a residence application, and to populate Identità's databases.

The legal basis for processing the Data is the performance of a task carried out in the public interest by Identità and compliance with the legal obligations deriving from Chapter 217 of the laws of Malta, to which Identità is subject. We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

Please be reminded that if any declaration, statement, or information provided is found to be false or incorrect, you may face criminal liability under Article 24 of Chapter 258, Articles 188 and 189 of the Criminal Code (Chapter 9 of the Laws of Malta) and Article 32 of the Immigration Act (Chapter 217 of the Laws of Malta), as well as any other applicable laws or regulations in effect at the time of the false declaration.

### 03 Recipients of personal data

Data will be accessed by Identità employees in charge of processing the Form.

It may also be transferred to other departments within Identità in order to facilitate the delivery of the service requested by submitting this Form.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, Identità may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes. Data will not be transferred to third countries or international organisations.

### 04 Storage period

Data will be retained for 10 years from the moment that the file is considered as dormant.

### 05 Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation. If you feel that Identità has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

#### IDENTITÀ

Triq il-Wied, L-Msida, MSD 9020, MALTA

**T** +356 2590 4000

**W** [www.identita.gov.mt](http://www.identita.gov.mt)

**E** [enquiries.identita@gov.mt](mailto:enquiries.identita@gov.mt)

#### EXPATRIATES UNIT

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