



EXPATRIATES UNIT & CENTRAL VISA UNIT

01

Jiena, il-mandant, (isem u kunjom)

I, the mandator (name and surname)

Grid for name and surname

Numru ta' identifikazzjoni

Identification number

Grid for identification number

Residenti

Residing at

Grid for residence address

Nawtorizza lill-mandatarju (isem u kunjom)

Authorise the mandatary (name and surname)

Grid for mandatary name and surname

Numru ta' identifikazzjoni

Identification number

Grid for identification number

Residenti

Residing at

Grid for residence address

Biex jirrapprezentani/tirrapprezentani

To represent me

Grid for representation details

Din il-prokura qed issir għal dawn ir-raġunijiet

This proxy is made for the following reasons

Grid for reasons for proxy

Din il-prokura hija valida sa

This proxy is valid until

Grid for validity date (DDMMYYYY)



## Privacy Policy - Power of Attorney

By submitting the Power of Attorney ("POA") and any necessary attachment(s) (altogether the "POA"), you provide Identità with personal data (the "Data") and thus become a "data subject".

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this POA. Identità has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. Identità will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

### 01 Data Controller and Data Protection Officer

Identità is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this POA. Identità is an Agency of the Government of Malta, delivering services related to Identity Cards, Passports, Visas, Expatriates and Public Registry. Identità's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by Identità. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identità

Valley Road, Msida, MSD 9020, Malta

E-mail: [dataprotection.identita@gov.mt](mailto:dataprotection.identita@gov.mt)

### 02 Purposes and legal basis

The purpose for processing Personal Data by Identità is to receive, assess and process a request for issuing a new residence card for a third-country national. Personal Data collected in this POA will be used to populate Identità's information system, where the Personal Data will be kept in a highly secure manner. Processing of Personal Data is necessary for the performance of a task carried out in the exercise of official authority vested in Identità.

### 03 Recipients of personal data

Data will be accessed by Identità employees in charge of processing the POA.

It may also be transferred to other departments within Identità in order to facilitate the delivery of the service requested by submitting this POA. Data will also be transferred to the Police Immigration Office and the National Statistics Office.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers. Under certain conditions, Identità may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organisations.

### 04 Storage period

Data will be retained for 10 years.

### 05 Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation.

If you feel that Identità has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

## Politika tal-Privatezza - Prokura

Bis-sottomissjoni tal-Prokura flimkien ma' kwalunkwe dokumenti neċessarji oħra annessi magħha (ilkoll "Prokura"), inti qed tipprovi lill-Aġenzija Identità b'informazzjoni personali, u għalhekk issir suġġett tad-data.

L-ghan ta' din il-politika dwar il-privatezza huwa sabiex inkunu konformi mal-obbligi ġusti u trasparenti taht ir-regolamenti ġenerali dwar il-protezzjoni tad-data, u bix ninfurmawk dwar min se jkun qed jipproċessa l-informazzjoni tiegħek, għal liema għan, għal kemm żmien se tinzamm, ma' min se tkun qed tinqasam u dwar id-drittijiet tiegħek bhala suġġett għad-data taht ir-regolamenti ġenerali dwar il-protezzjoni tad-data.

Inti tista' tissottometti informazzjoni personali ta' individwi oħra permezz ta' din il-Prokura. Identità stabbiliet li, f'tali ċirkostanzi, ikun impossibbli li tinforma lil dawn l-individwi u tali eżerċizzju jirrikjedi sforzi kbar. Identità se tapplika miżuri adegwati sabiex tiprotegi d-drittijiet, il-libertajiet u l-interessi legittimi ta' dawn l-individwi.

### 01 Uffiċjal għall-Kontroll tad-Data u Protezzjoni tad-Data

L-Aġenzija Identità hija l-kontrollur tad-data, li jfisser li hija l-entità li tistabbilixxi l-ghanijiet u l-mezzi li bihom tiġbor u tipproċessa l-informazzjoni tiegħek b'rabta ma' din il-Prokura. Identità hija aġenzija tal-Gvern ta' Malta li toffri servizzi b'rabta ma' Karti tal-Identità, Passaporti, Visi, Espatrijati u Reġistru Pubbliku. L-Uffiċjal tal-Protezzjoni tad-Data ta' Identità huwa responsabbli li jindirizza kwalunkwe mistoqsija b'rabta ma' dawn ir-regolamenti u b'mod in ġenerali dwar attivitajiet ta' proċessar ta' data li jsir minn Identità. L-Uffiċjal tal-Protezzjoni tad-Data ta' Identity Malta jista' jkun ikkuntattjat f'dan l-indirizz postali:

Uffiċjal tal-Protezzjoni tad-Data

Aġenzija Identità

Triq il-Wied, l-Imsida, MSD 9020, Malta

Email: [dataprotection.identita@gov.mt](mailto:dataprotection.identita@gov.mt)

### 02 Għanijiet u bażi legali

L-ghanijiet wara l-iskop ta' proċessar ta' data personali minn Identità huma sabiex tirċievi, tivvaluta u tipproċessa talba għall-hruġ ta' dokument ta' residenza lil persuni minn pajjiżi terzi. Data personali miġbura f' din il-Prokura se tkun qed tiġi miżmuma b'mod elettroniku fis-sistemi tat-teknoloġija ta' Identità, b' mod sigur.

L-ipproċessar ta' data personali huwa neċessarju sabiex jiġi mwettaq kompitu uffiċjali ta' Identità fil-qadi ta' dmirijietha.

### 03 Min se jaċċessa l-informazzjoni personali

L-impjegati ta' Identità se jkollhom aċċess għall-informazzjoni personali tiegħek sabiex jipproċessaw din il-Prokura.

Din l-informazzjoni tista' tkun trasferita lil dipartimenti fi hdan Identità sabiex tiffacilita t-tweġġit tas-servizz mitlub permezz tas-sottomissjoni ta' din il-Prokura. Id-data se tkun trasferita wkoll lill-Korp tal-Pulizija u lill-Uffiċju tal-Istatistika Nazzjonali.

Dan se jsir fuq il-linji gwida tal-Liġi tal-Protezzjoni tad-Data, filwaqt li hemm bosta arranġamenti sabiex jiggarantixxu s-sigurtà ta' dawn it-trasferimenti, u bix kolloxx isir skont il-liġi.

Taht ċerti kundizzjonijiet, Identità tista' tiżvela l-informazzjoni tiegħek ma' partijiet terzi, (bħal entitajiet Governattivi oħra u awtoritajiet għall-infurzar tal-liġi) jekk ikun neċessarju, u għal għanijiet speċifiċi u legali.

Id-data ma tiġix trasferita lejn pajjiżi terzi jew organizzazzjonijiet internazzjonali.

### 04 Perjodu ta' żamma

L-informazzjoni provduta tinzamm għal 10 snin.

### 05 Id-drittijiet tiegħek

Inti tista' tagħmel kuntatt mal-Uffiċjal tal-Protezzjoni tad-Data sabiex teżerċita d-dritt tiegħek għal aċċess, tirtatfika jew jekk jinqala' l-bżonn, thassar id-Data, b'konformità mal-liġijiet li japplikaw.

Għandek ukoll id-dritt li toġġezzjona għall-ipproċessar tad-data fi kwalunkwe żmien, abbażi ta' sitwazzjonijiet partikolari.

Jekk thoss li l-Aġenzija Identità kisret xi drittijiet dwar il-protezzjoni tad-data tiegħek tista' tissottometti l-ilment tiegħek lill-awtorità responsabbli fl-Istat Membru fejn inti tgħix, jew fejn inti tahdem, jew lill-awtorità responsabbli fl-Istat Membru fejn allegatament inkisru dawn id-drittijiet.

## EXPATRIATES UNIT

Identità

Triq il-Wied, L-Imsida, MSD 9020 MALTA

T (+356) 2590 4800

W [www.identita.gov.mt](http://www.identita.gov.mt)

E [eu.identita@gov.mt](mailto:eu.identita@gov.mt)

E [noneu.identita@gov.mt](mailto:noneu.identita@gov.mt)

E [singlepermit.identita@gov.mt](mailto:singlepermit.identita@gov.mt)

## CENTRAL VISA UNIT

Valley Road, Msida, MSD 9020 MALTA

T +356 2590 4550

W [www.identita@gov.mt](http://www.identita@gov.mt)

E [visa.identita@gov.mt](mailto:visa.identita@gov.mt)

## IDENTITÀ

Triq il-Wied, L-Imsida, MSD 9020, MALTA

T +356 2590 4000

W [www.identita.gov.mt](http://www.identita.gov.mt)

E [enquiries.identita@gov.mt](mailto:enquiries.identita@gov.mt)