



**DOCUMENTATION REQUIRED FOR TEMPORARY EMPLOYMENT IN MALTA  
(FOR VISAS OF LESS THAN 6 MONTHS)**

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- 01 Fully filled in Visa Application form signed by the applicant;
- 02 Passport: Must have a minimum validity of 8 months;
- 03 1 Passport photo according to ICAO Standards;
- 04 Employment licence issued by Jobsplus;
- 05 Invitation letter from Maltese Host;
- 06 Flight ticket details: Full flight itinerary must be provided, indicating applicant's name, date of flight, and all stops - preferably transiting outside the Schengen area;
- 07 Medical and Travel Insurance
  - Must be valid for the Schengen area;
  - Must have a minimum medical coverage of €30,000;
  - Must include name, surname, and passport number.
  - Assurance that the coverage will be valid for non-applicable residents.
- 08 Full Passport Copy;
- 09 Proof of Accomodation:
  - Declaration of proof - This is to be provided in those cases where the host will be providing the applicant with free accommodation. Declaration of proof must be signed and stamped by a local lawyer or notary. Together with this, a copy of the host's ID Card, and proof of residence, such as a utility bill, must be provided. If the applicant will be accommodated at a secondary address this must be stated;
  - Lease Agreement – This must be signed by both parties and stipulate the duration, home address, and name of applicant, and amount of rent;
  - Hotel Booking – minimum of 14 consecutive nights from date of arrival in Malta.
- 10 Fees to be settled by credit/visa card:
  - Standard Visa Application fees: €150
  - Extended Visa Application fees: €250.

**All documents should be submitted in English**