



TAQSIMA ĊENTRALI TAL-VIŻA
CENTRAL VISA UNIT

DOCUMENTATION REQUIRED FOR EMPLOYMENT VISA
(FOR VISAS OF MORE THAN 90 DAYS)

- 01 **Visa Application Form:** This must be fully filled and signed by the applicant;
- 02 **Passport:** Must have a minimum validity of 8 months;
- 03 **Passport photo:** According to ICAO standards;
- 04 **Approval in Principle (AIP) letter:** Visa must be applied for within the first 90 days of the issuance of the AIP letter;
- 05 **Flight tickets:** Full flight itinerary must be provided, indicating applicant's name, date of flight, and all stops - preferably transiting outside the Schengen area;
- 06 **Medical and Travel insurance:**
 - Must be valid for the Schengen area;
 - Must have a minimum medical coverage of €30,000;
 - Must have a minimum coverage of 90 consecutive days from the first point of entry in the Schengen area, and it must be ensured that coverage is provided for, till the expiry date of the Approval in Principle letter.
 - Must include name, surname, and passport number.
 - Assurance that the coverage will be valid for non-applicable residents.
- 07 **Proof of Accommodation:**
 1. **Declaration of proof** - This is to be provided in those cases where the host will be providing the applicant with free accommodation. Declaration of proof must be signed and stamped by a local lawyer or notary. Together with this, a copy of the host's ID Card, and proof of residence, such as a utility bill, must be provided. If the applicant will be accommodated at a secondary address this must be stated;
 2. **Lease Agreement** – This must be signed by both parties and stipulate the duration, home address, and name of applicant, and amount of rent;
 3. **Hotel Booking** – minimum of 14 consecutive nights from date of arrival in Malta.
- 08 **Fees to be settled by credit/visa card:**
 - Standard Visa Application fees: €150
 - Extended Visa Application fees: €250.

All documents must be submitted in English