



(THIS DECLARATION SHOULD BE FILLED IN BY THE OWNER OF THE ADDRESS BEING DECLARED AS THE PRINCIPAL RESIDENCE OF THE APPLICANT, WHERE NO ALTERNATIVE PROOF OF ADDRESS CAN BE PROVIDED.)

[illegible][illegible]

My address is

[illegible][illegible][illegible][illegible][illegible]

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

1 of 2

PRIVACY POLICY
CEA FORM D – ADDRESS DECLARATION

By submitting this CEA Form D - Address Declaration ("Form"), you provide Identità with personal data (the "Data") and thus become a "data subject".

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. the applicant using the address on the identity card etc.). Identità will take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

01 Data Controller and Data Protection Officer

Identità is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

Identità is an Agency of the Government Malta, delivering services related to Identity Cards, Passports, Visas, Expatriates and Public Registry.

Identità's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by Identità. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identità

Valley Road, Msida, MSD 9020 Malta

E-mail: dataprotection.identita@gov.mt

02 Purposes and legal basis

The purposes for processing personal data collected within this form is to obtain the consent of the owners' property for the applicant to use the owner's address on his/her identity card which information will then be populated in Identità's databases.

The legal basis for processing the Data are the performance of a task carried out in the public interest by Identità and compliance with the legal obligation deriving from Article 10 (2) (b) of Cap. 258 of the Laws of Malta, to which Identità is subject.

We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

03 Recipients of personal data

Data will be accessed by Identità employees in charge of processing the Form.

It may also be transferred to other departments within Identità in order to facilitate the delivery of the service requested by submitting this Form.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, Identità may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organizations.

04 Storage period

Data will be retained for forty (40) years from the submission of the application.

05 Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation. If you feel that Identità has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

IDENTITÀ

Triq il-Wied, L-Imsida, MSD 9020, MALTA

T +356 2590 4000

W www.identita.gov.mt

E enquiries.identita@gov.mt

EXPATRIATES UNIT

Triq il-Wied, L-Imsida, MSD 9020, MALTA

T (+356) 2590 4800

W www.identita.gov.mt

E eu.identita@gov.mt