



EXPATRIATES UNIT
RESEARCHER - RENEWAL

Applicants would need to submit the below documentation, by uploading them on the Online Portal.

The original of every document uploaded on the Online Portal during the Application Process must be presented at the time of the biometrics appointment.

Third-country nationals are expected to always carry their valid passport and residence card.

01 Travel and Identity Documents – Full copy of the applicant's valid passport, including the blank pages;

02 Proof of legal status in Malta;

03 Evidence of a **hosting agreement**, which shall contain: the legal relationship between the research organisation and the researcher; the working conditions of the researcher; signatures by the researcher and the research organisation; the title or purpose of the research activity or the research area; an undertaking by the third-country national to endeavour to complete the research activity; an undertaking by the research organisation to host the third-country national for the purpose of completing the research activity; the start and end date or the estimated duration of the research activity; information on the intended mobility in one or several second Member States if the mobility is known at the time of application in Malta;

04 Proof of Progress of the Research;

Accommodation

05 Lease agreement signed by both landlord and tenant, which must include the full name, ID Card number of landlord, rental address. The name of the tenant must match the name on the passport. If the Landlord is not Maltese, a purchase agreement of the same premises must be presented;

- Applicants who will be provided with free accommodation are to present the Declaration of Accommodation Form. Link: <https://identita.gov.mt/wp-content/uploads/2024/10/Declaration-of-Accommodation.pdf>

- 06** A copy of the approval letter issued by the **Housing Authority** for the registration of property as a rental as per Cap. 604 of Maltese legislation;
- 07** Previous year **payslips and FS3**;
- 08** Evidence of a **declaration of financial responsibility** by the research organisation which shall end at the latest six months after the termination of the hosting agreement, stating that where the researcher remains illegally in Malta, the said organisation shall be responsible for reimbursing the costs related to his stay and return, if such expenses are incurred by the Government of Malta;
- 09 Health screening** if required https://hdp.gov.mt/idcu/health_screening_for_renewal_of_work_permit
- 10 Other Documents** - Any other applicable document requested by Identità.