



EXPATRIATES UNIT RESEARCHER - RENEWAL APPLICATION FORM

(To be filled in by persons who are not nationals of an EU Member State, Iceland, Liechtenstein, Norway or Switzerland).
This application is being submitted on the basis of the provisions of Conditions of Entry and Residence of Third-Country Nationals for the Purposes of Research, Studies, Training and Voluntary Service in the Mobility Project for Young People: Voluntary Projects Regulations (Subsidiary Legislation 217.22).

01 APPLICANT'S DETAILS

Identity Document No.	_____ A				
Surname	_____				
Name	_____				
Maiden Surname (if applicable)	_____				
Nationality	_____				
Place of Birth	_____				
Marital Status	<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Separated	<input type="checkbox"/> Divorced	<input type="checkbox"/> Widowed
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> X		
Date of Birth	_____				
Telephone No.	_____				
Mobile No.	_____				
Email Address	_____				
Travel Document Type	<input type="checkbox"/> Passport	<input type="checkbox"/> Foreign ID	<input type="checkbox"/> Other (Specify)	_____	
Passport No	_____				
Country of Issue	_____				
Date of Issue	_____	Valid Untill	_____		
Date of first settlement in Malta	_____				
Intended Duration of stay in Malta	_____				
Country of Residence prior to Settlement in Malta	_____				
Currently residing in	_____				
Intended Country of Next Settlement	_____				

02 ADDRESS IN MALTA

Property No./Name _____

Street Name _____

Locality _____ Post Code _____

03 PERMANENT ADDRESS ABROAD

Property No./Name _____

Street Name _____

Locality _____ Post Code _____

Country _____

04 RESEARCH ORGANISATION DETAILS

Name of Research Organisation _____

Contact Person _____

Property No./Name _____

Street Name _____

Locality _____ Post Code _____

Telephone No. _____ Mobile No. _____

Email Address _____

Duration From: _____ To: _____

Research Organisation Stamp

05 DECLARATION BY THE APPLICANT

I hereby solemnly declare that the information given in this application is true to the best of my knowledge and belief and that no details have been omitted that could be of direct importance when the application is considered.

Applicant's Signature

Date

06 DECLARATION BY THE LANDLORD - (TO BE FILLED IF THE APPLICANT'S ADDRESS REMAINS UNCHANGED)

I, hereby, declare that the applicant, whose details are shown above, is still residing in the address shown in SECTION 02 of the application form, which is owned or managed by the undersigned. I also declare that I will notify Identità should the applicant cease to continue residing at this address.

Name of landlord
(IN BLOCK LETTERS)

ID. card no.

Mobile No.

Number of Persons Residing in this Residence

Address of Landlord

Email address

Landlord's Signature

Date

SUPPORTING DOCUMENTS

The original version of all documents submitted with this application must be presented at the time of this appointment.

Documents submitted must be in line with the latest published Policy by Identità, establishing the standards for the recognition of foreign public documents.

- ☐ **Travel and Identity Documents**
Full copy of the applicant's valid passport, including the blank pages;
- ☐ Proof of legal status in Malta;
- ☐ Evidence of a **hosting agreement**, which shall contain: the legal relationship between the research organisation and the researcher; the working conditions of the researcher; signatures by the researcher and the research organisation; the title or purpose of the research activity or the research area; an undertaking by the third-country national to endeavour to complete the research activity; an undertaking by the research organisation to host the third-country national for the purpose of completing the research activity; the start and end date or the estimated duration of the research activity; information on the intended mobility in one or several second Member States if the mobility is known at the time of application in Malta;
- ☐ Proof of **Progress of the Research**;

Accommodation

- ☐ **Lease agreement** signed by both landlord and tenant, which must include the full name, ID Card number of landlord, rental address. The name of the tenant must match the name on the passport. If the Landlord is not Maltese, a purchase agreement of the same premises must be presented;
 - Applicants who will be provided with free accommodation are to present the Declaration of Accommodation Form.
Link: <https://identita.gov.mt/wp-content/uploads/2024/10/Declaration-of-Accommodation.pdf>
- ☐ A copy of the approval letter issued by the **Housing Authority** for the registration of property as a rental as per Cap. 604 of Maltese legislation;
- ☐ Previous year **payslips and FS3**;
- ☐ Evidence of a **declaration of financial responsibility** by the research organisation which shall end at the latest six months after the termination of the hosting agreement, stating that where the researcher remains illegally in Malta, the said organisation shall be responsible for reimbursing the costs related to his stay and return, if such expenses are incurred by the Government of Malta;
- ☐ **Health screening** if required https://hpd.gov.mt/idcu/health_screening_for_renewal_of_work_permit
- ☐ **Application fee**
An application fee of €300.00 must be paid.

NOTES TO APPLICANTS

A residence permit is issued for a maximum period of one year, or for the duration of their research, where this is shorter unless the application is pertaining to courses which are covered by Union or multilateral programmes that comprise mobility measures, in which case the residence permit shall be valid for two years, or for the duration of their research, where this is shorter.

Researchers holding a residence permit may carry out teaching activities in accordance with guidelines issued by the Council of the Teaching Professions set up by virtue of the Education Act.

PRIVACY POLICY - FORM R.03

By submitting the CEA Form R.03 and the attachment(s) required (altogether the "Form"), you provide Identità with personal data (the "Data") and thus become a "data subject".

The aim of this policy is to comply with our transparency and fairness obligations under GDPR and to inform you about who will be processing your Data, for what purpose, for how long it will be kept, with whom it will be shared and about your rights as a data subject under GDPR.

You may submit personal data of individuals other than yourself with this Form (i.e. recommenders, witnesses, etc.). Identità has assessed that, in said cases, informing these individuals proves impossible and would involve a disproportionate effort. Identità will still take appropriate measures to protect the rights, freedoms and legitimate interests of these individuals.

01 Data Controller and Data Protection Officer

Identità is the data controller, meaning the entity that defines the purposes and means for collecting and processing your Data in relation to this Form.

Identità is an Agency of the Government of Malta, delivering services related to Identity Cards, Passports, Visas, Expatriates and Public Registry.

Identità's Data Protection Officer is responsible to attend any query related to this policy and in general to personal data processing activities conducted by Identità. The Data Protection Officer may be contacted using the details below.

Postal Address:

Data Protection Officer

Identità

Valley Road, Msida, MSD 9020, Malta

E-mail: dataprotection.identita@gov.mt

02 Purposes and legal basis

The purpose for processing personal data collected within this form is to process an application to issue a residence permit to third country nationals for the purpose of research, studies, training and voluntary service in the mobility project for young people and populating Identità's databases.

The legal basis for processing the Data is the performance of a task carried out in the public interest by Identità and compliance with the legal obligation deriving from the S.L. 217.22, to which Identità is subject. We take pride in keeping your data secure and will take appropriate technical and organisational measures to protect your data against unauthorised or unlawful processing, including against accidental loss, destruction, storage or access. Your personal data will be stored in paper files and/or electronically on our technology systems.

03 Recipients of personal data

Data will be accessed by Identità employees in charge of processing the Form.

It may also be transferred to other departments within Identità in order to facilitate the delivery of the service requested by submitting this Form. Data will also be transferred to the Police Immigration Office and the National Statistics Office.

This will be done in line with data protection legislation, and arrangements are in place in order to guarantee the security and lawfulness of these transfers.

Under certain conditions, Identità may disclose your information to other third parties, (such as other Government entities or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes.

Data will not be transferred to third countries or international organizations.

04 Storage period

Data will be retained for 10 years (from the moment that the file/s is/are considered as dormant).

05 Your rights

You can contact the Data Protection Officer in order to exercise your right to access, rectify and, as the case may be, erase the Data, in compliance with applicable laws.

You also have the right to object to the processing of Data at any time, on grounds relating to your particular situation. If you feel that Identità has infringed your data protection rights, you may submit a complaint to the supervisory authority of the Member State of your habitual residence or place of work, or, alternatively, to the supervisory authority of the Member State where the alleged infringement has taken place.

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IDENTITÀ

Triq il-Wied, L-Msida, MSD 9020, MALTA

T +356 2590 4000

W www.identita.gov.mt

E enquiries.identita@gov.mt

EXPATRIATES UNIT

Triq il-Wied, L-Msida, MSD 9020, MALTA

T (+356) 2590 4800

W www.identita.gov.mt

E noneu.identita@gov.mt