



TAQSIMA ĊENTRALI TAL-VIŻA
CENTRAL VISA UNIT

**DOCUMENTATION REQUIRED FOR STUDENT NATIONAL VISA -
(FOR VISAS OF MORE THAN 90 DAYS)**

- 01 Fully filled in Visa Application form signed by the applicant;
- 02 Passport: Passport must have a validity of 10 months;
- 03 1 Passport Photo according to ICAO Standards;
- 04 VFS Appointment letter:
The application must be submitted at least 9 weeks before the commencement date of course;
- 05 School Enrolment letter which should include the following details clearly:
- Institution Name (as registered with MFHEA);
 - Full Course Name (as listed on MFHEA website);
 - MQF level;
 - Number of ECTS;
 - Duration of course (in months) covered by the letter and type (Full Time or Part Time);
 - Course hiatus periods (such as easter and summer holidays);
 - Course hours per week, specifying contact hours;
 - Address where the students will attend lectures.
 - Proof of payment must be submitted (receipt or invoice).
- 06 Bank Statement of the last 3 months attached with a recent bank certificate showing adequate funds to support the applicant's stay in Malta.
The funds must amount to at least 75% of the national minimum wage for every month of study.
If the student will be sponsored the following documents are also required:
- i. Sponsor's Bank Statement (last 3 months);
 - ii. Signed Declaration letter from sponsor;
 - iii. Copy of sponsor's identification card (front and back) or passport bio page.
- 07 Copy of International Bank card the prospective student will be using to access funds in Malta (Front & Back);
- 08 Medical and Travel Insurance:
For students following MQF level 5 and over and are eligible to apply for a study residence permit once in Malta:
- Valid for Schengen area;
 - Minimum medical coverage of €30,000;
 - Covering a minimum of 91 consecutive days from first point of entry in Schengen area;
 - Must be valid for study purpose;
 - If the insurance policy does not display this information on the certificate of insurance, the table of benefits will be required.
- For students following MQF level 4 and under:
- Valid for Schengen area;
 - Minimum medical coverage of €30,000;
 - Valid for all duration of stay, starting from first point of entry in Schengen area and ends upon exit from Schengen area;
 - Must be valid for study purpose;
 - If the insurance policy does not display this information on the certificate of insurance, the table of benefits will be required.

- 09 Prospective flight tickets:
- Full flight itinerary to Malta must be provided indicating students name, date of flight and all stops;
 - Entry ticket must be two weeks max prior to course commencement date;
 - If the course is less than six months, return tickets following the end of course is required;
- 10 Proof of prospective accommodation (first 14 nights from date of arrival in Malta);
Must be in applicant's name;
- If provided by the school:
the school must provide a letter with the school's letterhead, signed and stamped, and stating name, surname, passport number, address & duration of accommodation; OR
 - For applicants renting accommodation:
Registered lease agreement signed by both parties which stipulates the duration, home address, and name of applicant, and amount of rent; OR
 - For cases where the host will be providing the applicant with free accommodation:
 - i. Declaration of proof by the host, signed and stamped by a local lawyer or notary;
 - ii. A copy of the host's Identity Card;
 - ii. Proof of the host's link to the residence – applicable if the applicant will be accommodated at a secondary address.

Proof of residence can be a contract of sale, lease agreement or utility bill. OR
 - For applicants who will be staying in a hotel/short-term rental/vacation rental:
Hotel/short-term rental/vacation rental Booking will be required with a minimum of 14 consecutive nights from date of prospective arrival in Malta.
- 11 In case of minors the following documents are also required:
- i. Birth certificate (original, legalised and translated in English by an official translator);
 - ii. A copy of parents' passport;
 - iii. Parents' consent letter (original and translated in English);
- 12 Fees to be settled by credit/visa card:
Standard fees [for appointments within 3 weeks]:
- i. 0-5 years: Free;
 - ii. 6-11 years: €50;
 - iii. 12 years upwards: €100;
- Extended fees [for next day appointments]:
- i. 0-5 years: Free;
 - ii. 6-11 years: €50;
 - iii. 12 years upwards: €150;

All documents must be submitted in English

Any documents requiring translation must be ordered from the approved list of authorised translators, accessed through the following link:

<https://identita.gov.mt/public-registry-sec-page-translators-list/>

It must be ensured that email addresses are correctly written when submitting the visa application as official communication will be communicated via email.