



**EXPATRIATES UNIT
FAMILY MEMBER
RENEWAL APPLICATION FORM**

(This application is being submitted on the basis of the provisions of Free Movement of EU nationals and their Family Members Order (Subsidiary legislation 460.17) and/or Immigration Regulations (Subsidiary legislation 217.04)

- EU National
- EEA National
- Swiss National
- Non-EU National

01 APPLICANT'S PERSONAL DETAILS

Surname _____

Name _____

Maiden Surname
(If applicable) _____

Registration Certificate No. or Residence Card No.
(If applicable) _____

Current Nationality _____

Nationality at Birth _____

Country of Birth _____

Place of Birth _____

Marital Status Single Married Separated Divorced Widowed Cohabitant

Gender Male Female X

Date of Birth _____

Telephone No. _____

Mobile No. _____

Email Address _____

Travel Document Type Passport Foreign ID Other (Specify) _____

Travel Document No. _____

Country of Issue _____

Date of Issue _____ **Valid Until** _____

02 ADDRESS IN MALTA

Property No./Name _____

Street Name _____

Locality _____ **Post Code** _____

03 PERMANENT ADDRESS ABROAD

Property No./Name _____

Street Name _____

Locality _____ Post Code _____

Country _____

04 PERSONAL DETAILS OF THE SPONSOR FROM WHOM FREE MOVEMENT RIGHT IS DERIVED

Registration Certificate No. _____

Surname _____

Maiden Surname _____
(If applicable)

Name _____

Relationship Spouse Child under 21 years of age

Adult Family Member Parents Ascendants
 Dependent child over 21 years of age
 Other (Indicate relationship) _____
 Partner

05 DECLARATION BY THE APPLICANT

I, hereby, solemnly declare that the information given in this application is true to the best of my knowledge and belief and that no details have been omitted that could be of direct importance when the application is considered.

Applicants's Signature _____ Date _____

Sponsor's Signature _____ Date _____

SUPPORTING DOCUMENTS

The original version of all documents submitted with this application must be presented at the time of the biometrics appointment.

Documents submitted must be in line with the latest published Policy by Identità, establishing the standards for the recognition of foreign public documents.

- Eu/EEA nationals – Copy of valid Foreign ID (front and back) or Passport (bio data page only)
- Non Eu nationals – Full copy of passport (including all pages compressed in one file);
- Copy of the sponsor's travel document and residence document (if applicable);
- Application Form F signed in wet ink signature or Advanced Electronic Signatures (AES) or Qualified Electronic Signatures (QES)
- GDPR Form signed in wet ink signature or Advanced Electronic Signatures (AES) or Qualified Electronic Signatures (QES)

Married or Registered Partnership Family Member

- Copy of the Marriage Certificate. Apostille or legalization is required, if the said certificate was issued from a Non Eu country. (One can get in touch with the relevant embassy or with the Ministry of Foreign Affairs for more guidance)
- Copy of the residence card issued by another Member State in which you previously resided (if applicable)
- Where the Eu sponsor is residing in Malta on the basis of economic self-sufficiency or Study or Permanent Scheme, family members of EU national must prove they are covered by comprehensive sickness insurance in respect of all risks in Malta or S1 /S072 /A1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate
- Where the Eu sponsor is residing in Malta on the basis of Permanent, family members of EU national are not required to provide health insurance (Family members cannot derive rights from non-EU nationals who have obtained permanent residence)

Partners

- Last two (2) years proof of durable relationship **
- Non Eu applicants – Health Insurance Policy must be of a minimum coverage limit of €100,000, providing medical treatment including inpatients' and outpatients hospitalisation coverage in Malta. Unless the applicant is employed and paying social security here in Malta
- Eu applicants – Health Insurance Policy providing medical treatment including inpatients and outpatients' hospitalisation coverage in Malta or S1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate
- Copy of the residence card issued by another Member State in which you previously resided (if applicable)

Dependant in ascendant line and children over the age of 21

- Document issued by the competent authority of the country of origin or the country from which the family members came, testifying they are dependent on the Eu citizen
- Signed and dated declaration letter from the main sponsor stating that s/he is supporting the dependent applicant
- Signed and dated declaration letter from the applicant stating that s/he is fully dependent on the main sponsor
- Copy of Birth and/or Marriage certificates proving the relationship to the EU national. Apostille or legalization is required, if the said certificate was issued from a Non-Eu country. (One can get in touch with the relevant embassy or with the Ministry of Foreign Affairs for more guidance)
- Non Eu applicants dependent – Health Insurance Policy must be of a minimum coverage limit of €100,000, providing medical treatment including inpatients and outpatients' hospitalisation coverage in Malta.
- Eu applicants dependent – Health Insurance Policy providing medical treatment including inpatients and outpatients' hospitalisation coverage in Malta or S1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate
- Children over the age of 21 – where the Eu sponsor is paying social security in Malta, the applicant needs to provide proof from the Social Security Unit that they are covered by the Eu's social security
- Copy of the residence card issued by another Member State in which you previously resided (if applicable)

Children under the age of 21 where the EU National IS the Biological Parent

- Copy of the Birth Certificate. Apostille or legalization is required, if the said certificate was issued from a Non Eu country. (One can get in touch with the relevant embassy or with the Ministry of Foreign Affair for more guidance)
- Where the parents of the minor are not residing in the same address, custody agreement is required. Apostille or legalization is also required, if the said document was issued from a Non Eu country. (One can get in touch with the relevant embassy or with the Ministry of Foreign Affair for more guidance). Where the custody is shared, a dated and signed verified letter from the other parent is required along with a copy of their travelling document
- Where the EU sponsor is residing in Malta on the basis of economic self-sufficiency and study, family members of EU national must prove they are covered by comprehensive sickness insurance in respect of all risks in Malta or S1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate
- Where the Eu sponsor is residing in Malta on the basis of Permanent, family members of EU national are not required to provide health insurance (Family members cannot derive rights from non-EU nationals who have obtained permanent residence)
- Copy of the residence card issued by another Member State in which you previously resided (if applicable)

Children under the age of 21 where the EU National IS NOT the Biological Parent

- Copy of the parent's travel document and residence document (if applicable)
- Copy of the applicant's Birth Certificate. Apostille or legalization is required, if the said certificate was issued from a Non Eu country. (One can get in touch with the relevant embassy or with the Ministry of Foreign Affair for more guidance)
- Custody agreement is required, if both biological parents are listed on the birth certificate. Apostille or legalization is also required, if the said document was issued from a Non Eu country. (One can get in touch with the relevant embassy or with the Ministry of Foreign Affair for more guidance). Where the custody is shared or not applicable, a notarized dated and signed verified letter from the other biological parent is required along with a copy of their travelling document
- Economic self-sufficiency or Study, family members of EU national must prove they are covered by comprehensive sickness insurance in respect of all risks in Malta or S1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate
- Where the Eu sponsor and the applicant's biological parent are not married, a comprehensive health Insurance is required providing medical treatment including inpatients and outpatients' hospitalisation coverage in Malta or S1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate. Unless the biological parent is employed and paying social security here in Malta
- Where the EU sponsor and the applicant's biological parent are married and residing in Malta on the basis of economic self-sufficiency or study, family members of EU national must prove they are covered by comprehensive sickness insurance in respect of all risks in Malta or S1 certificate issued by the country of origin or the Entitlement Certificate if the applicant is already in hold of the said certificate
- Permanent, family members of EU national are not required to provide health insurance (Family members cannot derive rights from non-EU nationals who have obtained permanent residence)
- Copy of the residence card issued by another Member State in which you previously resided (if applicable)

* Additional notes regarding birth/marriage certificates

- 01** Certificates issued in a EU country in English language or in a multilingual format are acceptable;
- 02** Certificates issued in a EU country or non-EU country, which are not an English language must be translated;
- 03** Certificates issued in a non-EU country must be apostilled or legalised;
- 04** Certificates issued in a non-EU country and not translated by a certified translator registered on Identità translation list both documents are to be apostilled (original certificate and on translation) kindly contact Ministry for Foreign and European Affairs and Trade;
- 05** Family books are not acceptable;
- 06** Documents issued by EU members states that are not in the English language need to be translated into Maltese or English by an authorised translator, a list of which may be accessed from: <https://identita.gov.mt/public-registry-sec-page-translators-list/>. Translations of all EU public documents done in Malta by persons registered on the Identità 'translators' list do not require to be apostilled or legalised;

- 07** Translations of all EU public documents done in a EU member state by a translator that can be verified on the EU portal: https://e-justice.europa.eu/content_public_documents-551-en.do are also accepted by the Expatriates Unit and doesn't need to be apostilled or legalised. If the translator cannot be verified through this list, the translated document must be apostilled or legalised.
- 08** Forms S1, A1 or S072 do not need to be translated

**** The documentary proof (where both parties are listed) can be but is not limited to:**

- 01** Lease agreements, this could be a local and even a foreign lease agreement;
- 02** Flight tickets;
- 03** Timeline pictures dated along with the flight tickets;
- 04** Invitations;
- 05** Hotel accommodations;
- 06** Joint bank accounts;
- 07** Bank transfers between each other;
- 08** Notarised declarations from family and friends;
- 09** Dated timeline pictures or other social media posts;
- 10** In case of cohabitation/civil union if dated less than two years additional proof of relationship is required.

**NOTE: Original documents must be presented upon appointment and will be returned to the applicant;
Copies must be uploaded on the online portal together with the application form;
The Department reserves the right to request any other additional document to process the application.**

Kindly note that applicants in hold of a valid or expired residence card shall return their residence card upon biometric appointment. If your residence card is lost, a Police Lost Report issued here in Malta needs to be presented upon appointment.

NOTES TO APPLICANTS

- 01** EU and EEA and their family members who have been residing in Malta for more than 3 months should apply immediately for a registration certificate/residence card. This documentation is issued pursuant to the provisions of Directive 2004/38/EC as implemented in Maltese legislation by means of Subsidiary legislation 460.17. For this purpose they are required to submit an application for residence documentation.
- 02** Swiss nationals and their family members, who have been residing in Malta for more than 3 months, should apply immediately for a residence permit. For this purpose they are also required to submit an application for residence documentation.
- Further information can be accessed on www.identita.gov.mt.
- 03** Only one application for residence permit for a specific purpose of stay may be considered at any one time.
- 04** All required documents should be enclosed with an application. English translation of documents is required, if applicable. All photocopies are to be provided by the applicant.
- 05** Applications in respect of minors, that is, persons who are still under 18 years of age, are to be submitted and signed by the parent/s or a person who has guardianship of the child. The relative documentation attesting the said authority over the child would have to be submitted.
- 06** Persons concerned are being reminded that, without prejudice to any legal action that may be taken against them if false information is deliberately given, this would lead to the rejection of the application.
- 07** Application fee, if applicable, is to be paid in full upon application and is not refundable.

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